**Miami University**

**Philanthropy Guidelines Policy**

**Inter-Fraternity Council and Panhellenic Association**

**Revised: May 2017**

Goals:

* Promote **philanthropic donations** within the **Sorority, Fraternity and Oxford** communities.
* Decrease the problem of **philanthropy event** **date reservation** and over-programming for chapter members.
* Increase unity between chapters for philanthropy events.
* Increase participation in individual philanthropy events.

Philanthropy Guidelines:

1. Events must be open to all members of the fraternity and sorority community.

2. “New member specific” and “pledge class specific” philanthropy events are **not permitted.**

3. All philanthropies are subject to checks by PHC and/or IFC.

1. All chapters must attend one community service event to benefit the Oxford community **once a semester.**

5. Attendance at PHC and/or IFC Philanthropy Chair Meetings are mandatory by at least one member of each chapter. Meetings should be held at the beginning of each semester.

- If your chapter is not present, your chapter will be fined **$150** to be donated to the Butler County chapter of Big Brothers Big Sisters

5. Classification:

* **Major Philanthropy Event:**

o **Requires a Registration Fee per group to participate in the event and/or a collection of funds per person to participate in or watch the event.**

* **Minor Philanthropy Event:**

o **Requires a collection of funds per person to participate in or watch the event.**

6. **Registration Submission:**

* **Complete and submit a “Philanthropy Event Registration Form” as an online submission to the council websites.**
  + Chapter officers will be notified upon approval/rejection of event by the PHC and IFC VP’s of Community Service and Engagement.

7. Scheduling:

* Each chapter with a completed and submitted Philanthropy Registration Form will have the opportunity to reserve a date on the semester calendar for their philanthropy event.
* **Philanthropy Chairs and chapter officers will be notified upon approval/rejection of event by the PHC and IFC VP’s of Community Service and Engagement.**
* **Open Registration:**

o Philanthropy Chairs must submit a Philanthropy Event Registration Form and receive approval of the event.

o Reservation of philanthropy event dates on the PHC and IFC calendar must occur at least 2 weeks prior to the event.

* + There should be no more than 3 events (maximum) per week and no more than 1 event per day.

8. Regulation:

* **Major Philanthropy Event:**

o There can be no more than **3 Major Philanthropy Events** per week **on the PHC and IFC philanthropy event calendar** and each of these 3 events cannot take place on the same day.

* **Minor Philanthropy Event:**

o Each chapter has an **unlimited** **number** of Minor Philanthropy Events per semester.

o There can be multiple Minor Philanthropy Events per week and per day within the semester.

9. **Oxford Community Service**

* In order to maintain a positive relationship with the surrounding Oxford community, it is **required** for each chapter to attend **one community service event per semester.**
* Chapters will be responsible for sending a number of members they see fit to represent their chapter to this event.
* Chapters that do not appear at one event per semesters will be **subject to a fine.**

11. Alcohol Policy:

* No philanthropy event is permitted to take place at an establishment that serves alcohol.
* No chapter may co-sponsor a philanthropy event involving alcohol in any capacity. Additionally, chapter funds may not be used to purchase alcohol in and facet.
* No incentives offered or prizes awarded may involve alcohol **or establishments that serve alcohol.**
* If alcohol is being served or distributed at a philanthropy event, PHC/IFC reserves the right to immediately end the event **and require a mediation meeting between the chapter president(s), philanthropy chair(s) and PHC and IFC VP of Community Service and Engagement and PHC and IFC VP of Standards.**

12. Violation of Guidelines:

* **All guidelines are subject to specific chapter exemption due to extenuating circumstances if a documented chapter proposal is submitted and approved by the PHC and IFC VP of Community Service and Engagement.**

Results:

* Issues from over-programming will be alleviated s each chapter is allowed only one **Major Philanthropy Event** per semester and no more than three events will occur in the same week and one on the same day.
* Confusion over event definitions and registration procedures is eliminated as events are clearly classified and accounted for on registration form.
* Chapters will receive earlier notification of philanthropies via IFC and Panhellenic VPs of Community Service and Engagement and the philanthropy listserv
* Attendance at each chapter’s events will increase due to the increase in publicity and decreased programming.
* Promotes **philanthropy donations and** outreach within the fraternity and sorority community to better it as a whole.